

Contact Us



Staff Advisory Council



312.413.5053



uicsac@uic.edu



sac.uic.edu



750 S. Halsted St. 151A (Student Center
East Tower), Chicago, IL, 60607



EXPO GUIDE



All Employee



Know Your Resources

Tuesday, October 1, 2019

10:00am – 2:00pm

Student Center West

2nd floor, Michele Thomson Rooms
828 S. Wolcott Ave.

Map, table numbers, and more!

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Academic Computing and

Communication Center



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[Literature/Samples](#) – Pamphlets and other ACCC informational material. Visit our table to reset password or any questions regarding our services

[Services](#) – Virtual Servers, Learning Management System, Network Operations Center, ACCC Service Desk, Wireless Network, Exchange, Google Apps (G-Suite), Box (Online File Sharing), UIC Calendar, VPN, Surveys (Qualtrics), Listserv Management, Office 365, Web Services, Media Streaming, UIC Alert, Department Digital Signage, WebEx Conferencing, Blackboard Collaborate, Professional Development & Training

Contact: 312-413-0003 Hours: Mon-Fri 9am-5pm consult@uic.edu

[About/Topics or Questions](#) - Activate UIC Net ID, Emergency SMS, Google Apps @ UIC, Webmail, Update Email Forwarding, Tutorials workshops, One and one consulting, Lynda.com, Learning Technology, Webinars.

Locked out of your UIC Email?

Configure your phone settings to receive your UIC email or text alerts
Need to access your earnings statement off campus? Find out how to use 2 Factor Authentication.

Amazon @ UIC



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[Services](#) – Providing convenience for students, Amazon offers free return drop-off, secure, convenient package pick up Prime Services-Free same day pickup for amazon.com orders. Location: Student Center East 750 S Halsted St # 214 Chicago, IL, 60607 (888) 280-4331 Hours: Mon-Sun 9am - 9pm

[About/Topics or Questions](#) - How long does Amazon @ UIC hold my package for? Amazon will hold your order for 15 days and after 15 days it will be shipped back to Amazon. Can anyone pick up at this location or is it only for students? Anyone can order and pick up from the Amazon location.

Academic Professional

Advisory Committee



**Academic Professional
Advisory Committee**

41

[Services](#) – As advisors to the University Administration, APAC reviews policy, represent academic professionals on search committees, voice concerns regarding academic professionals to the Chancellor, and plays an active role in professional development efforts at UIC; apac@uic.edu

[About/Topics or Questions](#) – The Academic Professional Advisory Committee (APAC) is a formally recognized committee that represents the more than 4,000 academic professionals on campus.

Bird



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[Literature/Samples](#) – Freebies and giveaways

[Services](#) – Electric vehicles that allow you to cruise past traffic and cut back on CO2 emissions.

[About/Topics or Questions](#) – How to ride? Simply download the bird up and scan to unlock any bird scooter nearby and simply end the ride by tapping the button with the app. Park by bike racks when available. About us, Think Community First: We care deeply about improving mobility in cities across the globe. Drive Impact: We focus on results that bring our mission within reach. Invest in Inclusion: seeking the missing perspective. Dare to Revolutionize: Celebrate innovation and are not afraid to learn from a misstep.

Capital Planning and

Project Management



**Office of Capital Planning
and Project Management**

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[Services](#) - The Office of Capital Planning & Project Management (CPPM) is responsible for coordinating development of the campus master plan, initiating space and capital planning projects, overseeing the design and construction of new facilities and major renovation projects, maintaining campus facility records, and managing over 15 million square feet of space in 178 buildings across all 250 acres.

[About/Topics or Questions](#) – General: cppm@uic.edu

Planning: planning@uic.edu FIM: fim@uic.edu

Paulina Street Building (MC 892), Room 204 1140 South Paulina Street, Chicago, IL – 60612 P. 312-413-8724 (Main Office) P. 312-996-5007 (Project Management) F. 312-413-7779

(CCSB) Committee on the



Status of Blacks

Services – CCSB promotes the academic, professional, cultural and social development of Black faculty, staff, and students at the University of Illinois at Chicago.

About/Topics or Questions – Join today! We are looking for new members Dr. Q. Qwilli1@uic.edu (312) 996-5610

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(CCSL) Chancellor's Committee

on the Status of Latinos

Services - CCSL is an advisory body dedicated to promoting the academic, professional, cultural and social welfare of the Latino.

About/Topics or Questions - Join today! Ccsl-chairs@uic.edu

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Credit Union 1 Bank



Services - 750 S. Halsted Street, 2nd floor (800) 252-6950 ext. 1588 Mon-Fri 8:30am – 5:00pm

About/Topics or Questions - At Credit Union 1, our mission is to help more people achieve their economic potential, which benefits our member owners and the communities we serve. This objective allows us to live our vision of being a financial institution that drives family and community success. We welcome you to become a part of the Credit Union motto, "People helping People" and participate in a better way of saving and borrowing money.

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Dining Services



Services – Tapingo, Dragon Dollars, Flames Fare, and more.

About/Topics or Questions - UIC Dining Services is committed to serving students and the rest of the UIC community every day. We serve nutritious food for every taste and style. We are committed to sustainability and work hard to find locally sourced suppliers and we have well established and active composting program. Customer service is at the heart of everything we strive to do. Eating together is about building community; join us in one of our dining halls or retails food operations across the UIC campus.

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(DRC) Disability Resource Center



Services - The DRC, as part of the Office for Access and Equity, is committed to providing accommodations and access to all students with disabilities and collaborating with faculty, staff, and University services across campus to provide students with disabilities an equal opportunity to participate in all aspects of the educational experience at UIC, while maintaining compliance with relevant federal and state laws.

About/Topics or Questions - Questions regarding digital accessibility, Website Accessibility, Evaluations, Assistive technology, Training, How do I know if a student is eligible to test at DRC? Contact OAE (312) 413-2183 Voice Mon-Fri 8:30a – 5pm.

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Employee Assistance Service

Services – Clarify or resolve a problem, address life transitions, explore alternative choices, cope with a crisis, grief and loss, marriage and family concerns, stress management, anger management, domestic violence, workplace conflict, substance abuse, mental health needs, assistance with linkages to managed care providers, specialized sessions for units in crisis

About/Topics or Questions – The Employee Assistance Service provides free, professional, confidential assessments, short-term counseling, referrals, and follow-up for UIC employees and their families. If you have any questions or would like to schedule an appointment, please visit our table Contact Employee Assistance Service (312) 996 –3588.

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(EHSO) Environmental Health



and Safety Office

Services – Ergonomics Fact Sheet, Indoor Air Quality Fact Sheet , First Report of Injury/Illness, Fire Safety, Training on CPR/AED, Radiation, Laser, Biological, Laboratory, Occupational, Shipping Safety, Safety Training for Trades

About/Topics or Questions - How do you report an injury on campus? How do you properly dispose chemical or radioactive materials? Requesting workplace assessment (312) 996-7411.

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Fidelity Investments



Services - Budgeting Worksheet, It's Time for a Checkup, Roth 403(b) option offers the potential for tax free retirement income, The Net Benefits Mobile App Helps You Make the Most of Your Benefits

About/Topics or Questions - Calculate your Retirement Savings Take advantage of 403b to boost your retirement savings (800) 343-0860.

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Haworth

HAWORTH®

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[Literature/Samples](#) – Brochure

[Services](#) – Designs and manufactures adaptable workplaces

[About/Topics or Questions](#) -Over the years, our company has grown and evolved, investing in research, design, and acquisitions that expand our portfolio and network to meet changing market dynamics. We align our strategies to ensure we are providing our customers with the workplace knowledge, innovation, design, and global expertise required to enable their success.

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Jane Adams Hull

JANE ADDAMS
HULL-HOUSE
MUSEUM

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House Museum

[Services](#) – The Jane Addams Hull-House Museum serves as a dynamic memorial to social reformer Jane Addams, the first American woman to receive the Nobel Peace Prize, and her colleagues whose work changed the lives of their immigrant neighbors as well as national and international public policy. The museum preserves and develops the original Hull House site for the interpretation and continuation of the historic settlement house vision, linking research, education, and social engagement.

[About/Topics or Questions](#) – Visit the Museum Group Tours Hull-House Programs jahh@uic.edu (312) 413-5353

Jason's Deli

Jason's deli

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[Services](#) – Family owned and community focused, Jason's Deli has over 275 locations in over 28 states. From catering, to soup, salad, sandwiches and more, Jason's Deli has it all.

[About/ Topics or Questions-](#)

Learn about their rewards programs and menu options.

1258 S. Canal Street, Chicago, IL, 60607, (312) 850-0547

Jimmy Johns



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[Literature/Samples](#) – Giveaways

[Services](#) - An American franchised sandwich fast food restaurant chain, specializing in delivery.

[About/Topics or Questions](#) – Jimmy John's Franchise, LLC is an American franchised sandwich fast food restaurant chain, specializing in delivery.

Where they deliver? Typically within a mile from their location. Sign up for the Freaky Fast Rewards program to earn a free sandwich after your first

5 order information. 1133 W. Taylor Street, Chicago, IL, 60607, (312)666-3666.

Lime Scooter



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[Services](#) – Simple, accessible micro mobility for all.

[About/Topics or Questions](#)– Lime is founded on a simple idea that all communities deserve access to smart, affordable mobility. Through the equitable distribution of shared scooters, bikes and transit vehicles, we aim to reduce dependence on personal automobiles for short distance transportation and leave future generations with a cleaner, healthier planet.

Marriott Hotel



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[Services](#) - 625 S. Ashland Avenue at Harrison Street (312) 491-1234

[About/Topics or Questions](#) - Check out our hotel amenities, rates.

Mile Square Health Center



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[Services](#) - We offer many services to people of every age-from newborns to elderly, including: Behavioral Healthcare, Family Medicine, HIV/AIDS Care, Imaging & Mammography Services, Immunizations, Obstetrics and Gynecology, Onsite Medical Laboratory, Optometry, Pediatrics, Prenatal Care, Primary Care, School & Sports Physicals, Specialty Care, Telehealth, Urgent Care, Urology, Women's Health.

[About/Topics or Questions](#) - Mile Square Health Center opened its first neighborhood clinic in 1967 and keeps working to help Chicagoans.

Mile Square-Main Location: 1220 South Wood Street, Chicago, IL 60608

Mile Square – Back of Yards

Cicero, Englewood, Humboldt Park, South Shore (New Location)

(312) 996-2000



Minovet LLC

[Services](#) – Business Branding Solutions, Business Group Traveling, Networks of Support and Growth, Business Events and more.

[About/Topics or Questions](#) -

E: info@minovet.com

P: (708) 76-CURLS | TEXT ONLY

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and Equity

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Services – Sexual Misconduct Training, Dispute Resolution Services (DRS) Training Conflict Resolution, Team Building, MyersBriggs Type Indicator, Negotiation, DRS Presentation, Crucial Conversations, Reporting Discrimination and Harassment, Academic Hiring Process, Faculty Search Committee Training, Supervisor’s Toolkit Workshop, OAE Professional Development Series, Title IX

About/Topics or Questions –As part of the Office of the Chancellor, the Office for Access and Equity (OAE), strives to increase access to employment, programs, and services in an environment free of unlawful discrimination and harassment. Dispute Resolution Services (DRS) provides confidential consultation, facilitation and mediation services to students, faculty, academic and support staff. oae@uic.edu (312) 996-8670

Office of Sustainability



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Services - Climate Action Implementation Plan – 7 Strategies to help UIC prepare for the future, Recycling at UIC in less than 5 minutes, Great Stuff Exchange, Campus Electronic Recycling Collection (CERC), Divvy Discount. Join CCSE Chancellor’s Committee on Sustainability and Energy

About/Topics or Questions - The University of Illinois at Chicago seeks to minimize its environmental impact. We are your resource for sustainability on campus and we create a campus environment in which sustainable practices and policies are visible and evident to all. sustainability@uic.edu (312) 413-9816

Pepsico



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Services – The official beverage of UIC!

About/Topics or Questions – Contact Vending Services (312) 413-5674

PNC Bank



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Services - 750 S. Halsted St., 2nd floor Chicago, IL 60607 (312) 660-0068 Mon-Fri 9am – 5pm, Sa 10am – 2pm

About/Topics or Questions - PNC’s Workplace Banking is a program of special offers and enhanced benefits to help guide your financial achievement.

Prudential



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Literature/Samples – Plan Brochures

Services – The University LTD plan through Prudential is a supplement to the SURS disability benefit. Enrolling in the University LTD plan will provide coverage during your first two years, as well as enhanced coverage beyond the SURS benefit alone (after two years) if you become unable to work due to sickness or injury.

About/Topics or Questions – LTD Insurance FAQs How is disability defined in order to qualify for benefits? What happens if I go back to work part-time? Will I still receive an LTD benefit? (800) 842-1718.

(RIMS) Records and Information

1

Management Services

Services - The purpose of the Records and Information Management Services (RIMS) office is to provide a cohesive approach to the effective management of records and information resources throughout the University of Illinois, across all departments and campuses.

RIMSGroup@uillinois.edu

Chicago Office: AOB Room B11, M/C 817 1737 W. Polk St., Chicago, IL 60612

About/Topics or Questions - How long must you keep your records and what should you do with them if you are no longer required to keep them?

Retention Schedules, Training Modules, view forms, tools, and other resources that can assist you with your records and information management.

(SAC) Staff Advisory Council



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Services - SAC is a support for Civil Service Employees. We serve as a bridge between Campus Administration and Civil Service Employees to provide a channel of communication with Human Resources and the Officers of the University Administration.

About/Topics or Questions - Join SAC today! uicsac@uic.edu

Sherpa



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Services – Sherpa gives you access to shared electric kick scooters that can be picked up and dropped off anywhere. Use Sherpa for your work commute, to tour the city while on vacation, or when cruising the town with friends.

About/Topics or Questions – Download the app and simply scan to ride any nearby scooter. When finished riding park scooter and end ride from the app.

South Central Bank



SOUTH CENTRAL BANK

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Services - 1959 W. Grand Ave., Chicago, IL 60622 (312) 491-7160 Mon-Fri 9am – 5pm, SA 9am – 1pm

About/Topics or Questions - Find out for yourself why South Central really is “A bank that’s all your own.”

(SUAA) State Universities



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Annuitants Association

Services - SUAA is the only advocacy organization that focuses solely on preserving retirement and healthcare benefits for employees, their spouses and their survivors for today and tomorrow.

To join and pay by payroll deduction, print and mail the UIC SUAA Employee Membership Application to: State Universities Annuitants Association (SUAA) 217 E. Monroe St., Suite 100 Springfield, IL 62701

About/Topics or Questions - The UIC chapter of the State Universities Annuitants Association (SUAA) mission is to preserve and protect a strong public pension system and healthcare for all UIC SURS members – annuitants as well as employees; suaa@uic.edu

(SURS) State Universities



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Retirement System

Services - Retirement Plans: Traditional, Portable, Self- Managed.

Preparing for Retirement: On-line estimates, Counseling appointments.

Types of Service Credit.

About/Topics or Questions - When am I eligible to retire? Beginning at age 55 if an individual meets the criteria. When should I file my application for retirement? 50-90 days prior to your planned date of retirement. How does part time employment affect my retirement? Some benefits may be reduced. For more information call (800) 275-7877

TIAA



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Services - University of Illinois Supplemental 403(b) Retirement plan.

Connect with financial professionals who can explain how your retirement plan works and how you can choose the right amount to contribute.

About/Topics or Questions - Get to know your benefits. You can put away money for retirement, while saving on taxes. Find out what’s available to you. (800) 842-2252.



T-Mobile for Government

Services - Having access to the top-tier wireless service means you can address the immediate needs of the present, or make plans for the future without having to compromise or settle

About/Topics or Questions –

Let’s talk about how we can partner together.

1-855-383-9065



UIC Health Human Resources

Services - UH Health Job Opportunities or Nursing Careers (312) 413-4848

About/Topics or Questions– Visit our table for career opportunities

UI Health Pediatrics and Children’s Hospital

Services – The pediatric floor provides advanced care and emergency services to children of all ages. Provide primary pediatric care and services in more than a dozen pediatric specialties in the clinics.

About/Topics or Questions – The University of Illinois Hospital & Health Sciences System (UI Health) provides comprehensive care, education, and research to the people of Illinois and beyond.

UI Health Recruitment

Services – Find a job at the University of Illinois Hospital.

About/Topics or Questions – University of Illinois Hospital, 1740 W. Taylor Street, Chicago, IL, 60612



UIC Alumni Association

Services - Connect with the UIC Alumni Association and learn more about the services we offer!

About/Topics or Questions - Connect with the UIC Alumni Association! UICAlumni@uic.edu (312) 413-8272

UIC Athletics

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[Literature/Samples](#) – Information on Basketball Season Tickets, Party Decks, and other opportunities.

[Services](#) - Winning Championships, Changing Lives.

Tickets: Men's Basketball, Women's Basketball

[About/Topics or Questions](#) - Season Tickets on Sale Now! Men and Women's Sports Schedules. @UICFlames for Twitter, Facebook, Instagram.

UIC Bookstore/Tech Center



Bookstore



Tech Center

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[Services](#) – Order online at UIC Bookstore

750 S. Halsted Street, 1st floor uicbkst@uic.edu (312) 413-5500

Mon-Thur 8:30am – 7pm Fri 8:30am – 5pm Sat 10am – 4pm

UIC Tech Center (located inside the UIC Bookstore) is here to serve the technology purchase and repair needs of UIC Students, Faculty, Staff and Departments techcenter@uic.edu (312) 413-5513

UIC Medical Bookstore 828 S. Wolcott Ave., 1st floor uicbkst@uic.edu (312) 413-5550 Mon-Fri 9am – 5pm

[About/Topics or Questions](#) – Get the tools you need to succeed. Get info on the latest technology products. Course Material/Books, Faculty Resources, Apparel, Giftware, UIC Spirit Shop, Gift cards, Health Sciences Supplies, and Uniforms

UIC Campus Recreation



Campus Recreation

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[Literature/Samples](#) – Rec Experience Magazine, Membership Info, Programs and Events

[Services](#) –

Aquatics: Group / Private Swim Lessons

Fitness&Wellness Center: Massage Therapy, Fitness Testing, Personal Training, Group Fitness Classes

Climbing Wall, Intramurals, Sports Club, Adventure (Team Challenge)

Student Recreational Facility: 737 S. Halsted St. (312) 413-5150

Sport & Fitness Center: 828 S. Wolcott Ave. (312) 413-5260

[About/Topics or Questions](#) - UIC Campus Recreation offers state-of-the-art facilities focused on providing our university community a complete recreational experience. We are a welcoming community who promote active lifestyles, foster wellbeing and support student success.

Academic Session Hours:

Mon-Thur 6am – 11pm Fri 6am – 9pm Sa 9am – 9pm Su 11am – 11pm

Contact us at: rec@uic.edu

Ask us about our facility rental reservations.

UIC Children's Center



Children's Center

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[Services](#) – 1919 W. Taylor St, Rm 116, Chicago, IL 60612

uicchildcenter@uic.edu, (312) 413-5328

Schedule a Visit

[About/Topics or Questions](#) – Located on the west side of campus, the UIC Children's Center provides early childhood education to the preschool children of UIC students, faculty, and staff.

UIC College of Dentistry



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[Services](#) - 801 S. Paulina St, Chicago, IL 60612, (312) 996-7555.

General & Family Dentistry, Endodontics (Root Canal), Oral & Maxillofacial Surgery, Oral Medicine & Facial Pain, Orthodontics (Braces), Children's Dentistry, Periodontal Therapy, Prosthodontics & Dental Implant Innovation.

[About/Topics or Questions](#) - Comprehensive, personalized dental care for general and specialty needs all in one location.

(DSCC) UIC Division of Specialized



SPECIALIZED CARE FOR CHILDREN

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Care for Children

[Services](#) – Is My Child Eligible? Browse Resources

(800) 322-3722

Mon-Fri 8am – 4:30pm

[About/Topics or Questions](#) - We partner with Illinois families and communities to help children and youth with special healthcare needs connect to services and resources.

UIC Extended Campus



EXTENDED CAMPUS

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[Literature/Samples](#)- Campus Courses Flyer

[Services](#) - Online programs, courses and certificates in: Applied Health Sciences, Business, Education, Engineering, Liberal Arts & Sciences, Medicine, Nursing, Pharmacy, Professional Development, Public Health, Social Work.

Programs in: Project Management , Grant Writing, Nonprofit Management. Programs, and Social Enterprise.

[About/Topics or Questions](#) - UIC Extended Campus provides learners of all ages with innovative and transformative courses and programs to further their growth as individuals.

Discover UIC's Online Programs, Partner With Us, Online Learning @ UIC Contact Us:

extendedcapus@uic.edu, (312) 355-0423

**HUMAN
RESOURCES****UIC Human Resources****25-26**

Services -Career Opportunities, Changing Jobs at UIC, Developing and Guiding Employees, Hiring, New Employees, Performance Goals and Career Planning, Professional Development and Training Opportunities.

About/Topics or Questions— General info or guidance regarding HR related functions at UIC (312) 996-0840. Civil Service Exam Requests and Testing. Visit our HR Calendar for upcoming events and workshops.

**Parking
Services****UIC Parking Services****30**

Literature/Samples – Facilities and Maps Info, Reciprocal Parking, Temporary Reciprocal Requests

Services - Questions: parking@uic.edu Provide parking rules and regulations as well as where there are parking areas available at campus and around campus.

About/Topics or Questions - Administration Office WSPS, Room 122 1100 S. Wood Street, Chicago, IL 60612 (312) 413-5800
SSB, Room 2620 1200 W. Harrison Street, Chicago, IL 60607 (312) 413-9020
SCW, Room B5A 828 S. Wolcott Ave, Chicago, IL 60612 (312) 413-5850

**University
Police****UIC Police/ Police Department
Communications Center****58**

Services - Personal Crime Prevention: Red Car Service, Disabled Persons Transportation, Police/Student Patrol Escort; Sexual Assault Prevention Program / Campus Victim Resources: Anti-Violence Education Programs, Patrols: Members of the UIC Police Department regularly patrol and monitor the University campuses and the surrounding neighborhoods.

Press the red call button on a StarTel unit to call for assistance. Once pressed, the call will be immediately dispatched to the UIC Police.

UIC Alert is an optional free service that allows UIC officials to send text messages to your mobile phone or any text message capable device in the case of a campus emergency.

About/Topics or Questions –

Police / Fire Emergency (312) 355-5555

Non-Emergency (312) 996-2830

UIC Student Center/Alley**Student
Centers****57**

Services -Reserve your Bowling Party Package today! thealley@uic.edu (312) 413-5170 Sun-Thur 12pm – 10pm, Fri-Sa 12pm – 12am Bowling per person: UIC Staff/Faculty and Alumni \$4.50, Shoe Rental \$3.00 Billiards per hour: UIC Staff / Faculty and Alumni \$8

About/Topics or Questions— 8 @ 8 Bowling Every Tuesday at 8:00pm Get 2 hours of bowling with shoe rental for \$8 Sunday Funday Reduce Prices all day Faculty/Staff \$2.50

**Transportation****UIC Transportation****29**

Services - Transportation Facility 1351 South Morgan Street, Chicago, IL 60607 cars@uic.edu (312) 996-2842 Mon-Fri 7am – 5pm

Set-up a TransLoc Account for UIC Night Ride

All of our bus services can be tracked in real time using the TransLoc route service App on your mobile device. This free system can be utilized as an app, or directly accessed on the web at <http://uic.transloc.com/>
Buses

About/Topics or Questions - Buses and Shuttles, Paratransit, UIC Night Ride, Campus Auto Rental Service, Chauffer Service, Moving Service.

**Wellness
Center****UIC Wellness Center****16**

Services - Personal Crime Prevention: Red Car Service, Disabled Persons Transportation, Police/Student Patrol Escort; Sexual Assault Prevention Program / Campus Victim Resources: Anti-Violence Education Programs, Patrols: Members of the UIC Police Department regularly patrol and monitor the University campuses and the surrounding neighborhoods.

Press the red call button on a StarTel unit to call for assistance. Once pressed, the call will be immediately dispatched to the UIC Police.

UIC Alert is an optional free service that allows UIC officials to send text messages to your mobile phone or any text message capable device in the case of a campus emergency.

About/Topics or Questions –

Police / Fire Emergency (312) 355-5555

Non-Emergency (312) 996-2830

University Health Service



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Services – UI Health Services provides occupational health services for the University of Illinois Hospital & Health Sciences System employees, the University of Illinois employees, volunteers, and students (if exposed or injured as part of the student curriculum). Services include new hire assessments, drug testing, work ability assessments, fitness for duty assessments, worker injury assessments, medical surveillance evaluations, travel evaluations, and student vaccinations. The department's mission is to promote the health of the employee, volunteer, or student throughout their work at the university.

Location: 835 S. Wolcott Ave., Room E-144

Appointment & Information: (312) 996-7420

About/Topics or Questions – An employee who is injured on the job must inform the employer promptly, by contacting his/her supervisor to report the injury. An employee must thoroughly complete and sign the First Report of Injury Form within 24 hours and email workcomp@uillinois.edu and safe@uic.edu to the Office of Worker's Compensation and Claims Management.



Payroll & Benefits

(UPB) University Payroll and Benefit Services Office

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Services - Walk-In Hours 10am – 3pm, Phone Hours 9am – 4pm

By Appointment outside of normal walk-in hours, please call (312) 996-7200

809 S. Marshfield Ave., 1st floor, Chicago, IL 60612

benefits@uillinois.edu, Benefits Fax (217) 244-3135

PAYINQ@uillinois.edu, Payroll Fax (312) 996-1932

Benefits Programs, Payroll Schedules

About/Topics or Questions – Contact UPB for assistance with any benefits or payroll questions and concerns. UPB can provide information relating to: benefits insurance orientation, premiums, plan provisions, enrollment eligibility, required documentation, and claims processing.

Benefits Counselors are available at each location to provide personalized assistance. Please call for an appointment to meet with a counselor.

University Library/Daley Library



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Services –

Richard J. Daley Library, 801 S. Morgan St., Chicago, IL 60607

Lib-ref@uic.edu

Mon-Thur 6:30am – 1am, Fri 6:30am – 7pm, Sa 8am – 7pm, Su 10am – 1am

UIC i-cards required for entry after 9pm

Circulation (312) 996-2724

Reference (312) 996-2726

Special Collections & University Archives (312) 996-2742

Course Reserves (312) 996-2719

Chicago Health Sciences, 1750 W. Polk St., Chicago, IL 60612

Lib-cref@uic.edu

Mon-Sun 6am – 2am

Circulation (312) 996-8966

Reference (312) 996-9163

Special Collections & University Archives (312) 996-8977

Make an appointment with a librarian.

About/Topics or Questions – Use the Library Search, Request Items, Renew or find out when items are due, Get help with writing, style and citations, Search for books and e-books, Search for articles, databases and journals, Reserve a study room.

(WLRC) Women's Leadership and



**Women's Leadership
and Resource Center**

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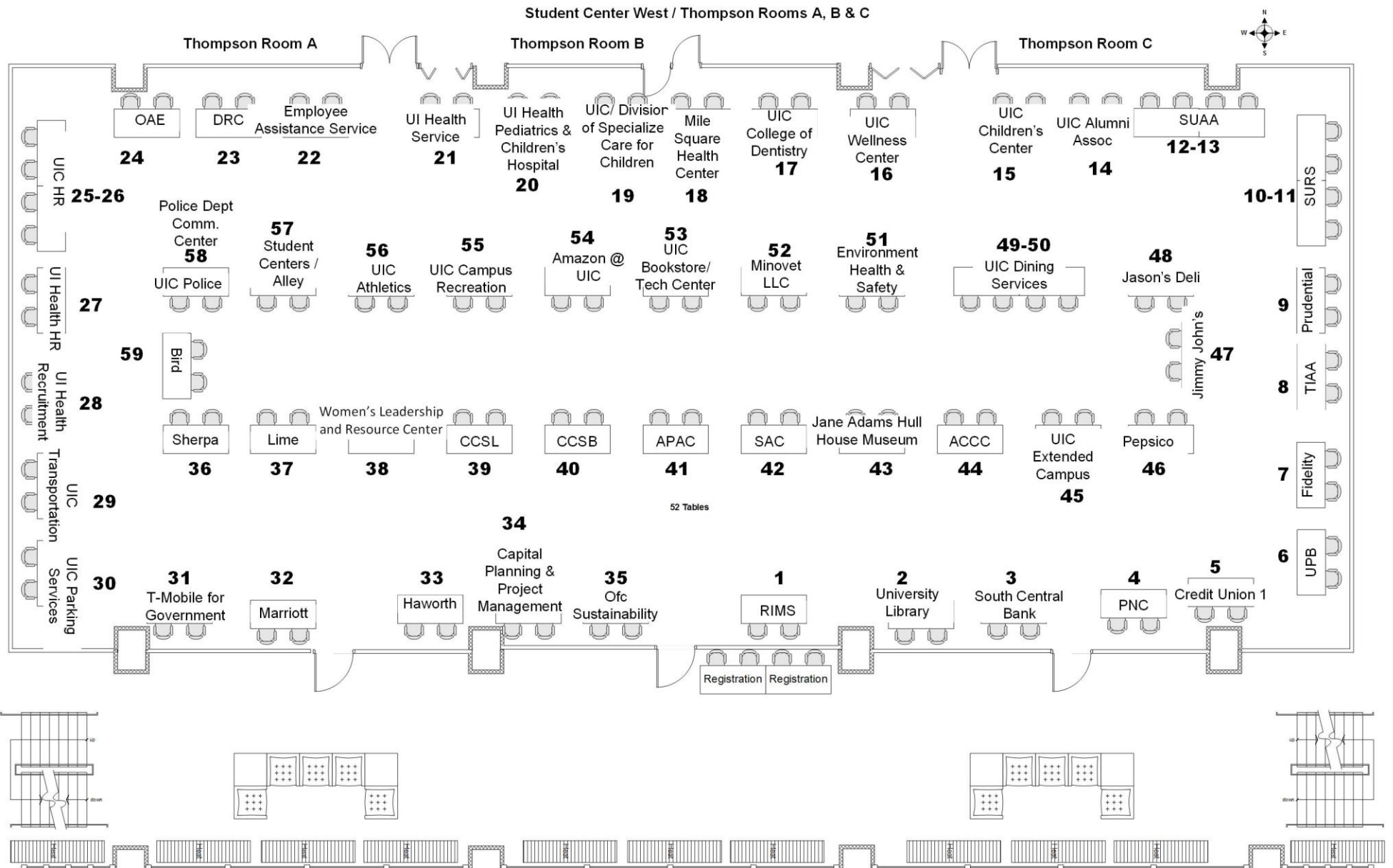
Resource Center

Services - The Women's Leadership and Resource Center serves as a resource for the entire campus community while placing the experiences of diverse women at its center. We work to promote gender equity through programming that raises awareness of women's and gender issues, develops women's leadership, and celebrates women's accomplishments and contributions.

1101 W. Taylor St., 3rd floor (above the Chicago Public Library)

WLRC@uic.edu, (312) 413-1025

About/Topics or Questions – WLRC & CAN provide support, advocacy and referrals for women that study, work and teach at UIC. Issues we address include: Sexual assault / Sexual Abuse, Abuse in Intimate Relationships, Stalking and Street Harassment, Unplanned Pregnancy, Gender Harassment, Sexual Harassment, Unequal Treatment Based on Gender, Child Care Access and Support, Safety on Campus, Women Returning to College .



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**Academic Professional
Advisory Committee**

The Staff Advisory Council is grateful to the UIC Office of the Chancellor, UIC Human Resources Department, UIC Office of the Vice Chancellor for Administrative Services, UIC State Universities Annuitants Association (SUAA), UIC Transportation, UIC Student Centers and UIC Subway for their generous support of this event.



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